

WHAT YOU RECEIVE

Reporting pack 2026

Everything your sustainability or HR team needs to report this programme, ready to copy into your own report or system. Six items. Each one answers a question your report or your auditor will ask.

#	Item	What it answers	Who uses it
1	Certificate of adoption	"What exactly did you support?" A plain record: company, colonies, hive numbers, region, season.	Communications, reception wall, report annex
2	One-page fact sheet	All the facts on one page: what, where, how many, when, with whom, how much, what happened.	Sustainability manager, management
3	Data file (Excel)	The numbers behind the facts, hive by hive and person by person, with totals that calculate themselves.	Whoever fills in the report or a customer questionnaire
4	Ready-to-paste texts	The paragraphs for GRI, the EU Voluntary Standard, ESRS and the UN goals, in English and Greek.	Report writer
5	Evidence file	"Can you prove it?" The list of documents behind every figure, and who to call to check.	Auditor, assurance provider
6	Wording guide	"What may we say in public?" Phrases that pass the EU green-claims rules, and phrases to avoid.	Marketing, PR, social media

How the figures are produced

Colony status. At the start and at the end of the season the beekeeper opens each of your hives and writes down one line: date, alive or not, how many frames are covered with bees, whether there is brood and a laying queen, and takes one dated photo. That line is what lets you write "10 colonies supported, 9 alive at the end of the season, 1 replaced" instead of a slogan.

Training hours. Taken from the attendance list of the online session (date, start and end time, names or employee IDs). Your HR adds gender and employee category if your report asks for them.

What people learned. The same five questions are asked at the start and at the end of the session. The difference is what the session taught.

Money. Taken from the invoice. The invoice shows the education service and the colony support on separate lines, so each can be reported in its own place.

ITEM 1

Certificate of adoption

This records that

Example Company S.A.

supported **10 honey-bee colonies** (hives THP-101 to THP-110)
kept by The Hive Project in its mountain apiaries in Boeotia, Greece,
during the **2026 season** (1 March – 31 October 2026).

30 employees attended the online session *Inside the hive* on 15 May 2026 (90 minutes).

[Name], beekeeper
The Hive Project

Date of issue
31 October 2026

This is a record of a sponsorship. It is not a certification, a seal or an environmental label, and it does not state any environmental performance.

ITEM 2

One-page fact sheet

Hive adoption with The Hive Project, season 2026

Question	Answer
What	Support of 10 honey-bee colonies, each with its own hive number and the company name on the hive. One online educational session for staff.
Where	Mountain apiaries of The Hive Project in Boeotia, Greece. Apiary codes in the data file.
Period	1 March – 31 October 2026
Partner	The Hive Project, a small beekeeping business with apiaries in Greece, beekeeping since 2016, about 200 hives. Beekeeper registration in the evidence file.
Colonies at start	10 of 10 alive (1 March 2026)
Colonies at end	9 of 10 alive; THP-107 lost its queen in July and was replaced by the beekeeper with a new colony (31 October 2026)
Staff session	15 May 2026, online, 90 minutes, in Greek. 30 employees attended = 45 training hours.
What people learned	Short quiz of 5 questions before and after the session: on average 2.1 of 5 right before, 4.3 of 5 after.
Topics of the session	How a colony works; how honey bees differ from wild bees, how far each one flies, and why too many honey bees in one place can harm wild bees; what this says about how an organisation works.
Amount paid	€ [from invoice], of which education service € [] and colony support € [] (separate invoice lines)
Hive monitoring	Optional extra. If added: live readings of weight, temperature and humidity of your hives; exported to a spreadsheet on request.
Pollen analysis	Optional extra. If added: once a year, a laboratory list of the plants your bees collected pollen from.
What this is not	Not an offset, not a wild-bee conservation measure, not a certification.
To verify	The Hive Project, info@thehiveproject.gr, phone []. Your auditor may call.

Figures on this page are example data.

ITEM 3

Data file (Excel)

Sent as a separate file: **THP_data_2026_ExampleCompany.xlsx**. Its tabs:

Tab	What is in it
Summary	Totals that calculate themselves: colonies supported, alive at start and end, training hours, hours per employee, amounts per invoice line.
Hives	One line per hive: hive number, apiary code, region, status at start of season, status at end, frames of bees, brood, queen, photo file name.
Session	Date, start and end time, format, language, number of attendees, duration, total training hours, average quiz score before and after.
Attendance	One line per attendee (employee ID, minutes attended, quiz score before and after). Your HR may add gender and employee category.
Payments	Invoice number and date, each invoice line, net amount, VAT, total.
Pollen	Only if a pollen analysis was added: date of sampling, apiary or roof, plants identified, share of each.

Why a spreadsheet: your report needs numbers it can add to other numbers (for example, training hours from all courses of the year). A PDF cannot be added up; a spreadsheet can.

ITEM 4

Ready-to-paste texts

Copy the box that matches your report. Numbers are example data.

DESCRIPTION OF THE ACTION · GRI 3-3 · EU Voluntary Standard B2 · ESRS (policies and actions)

In 2026 Example Company S.A. supported 10 honey-bee colonies kept by The Hive Project, a small beekeeping business with apiaries in the mountains of Boeotia, Greece. Each colony had its own hive number and carried the company's name. At the end of the season 9 of the 10 colonies were alive; one lost its queen and was replaced by the beekeeper. 30 employees attended a 90-minute online session on how a bee colony works, how honey bees differ from wild bees and what this means for nature. This is a voluntary action. It is not an offset and it is not a wild-bee conservation measure.

EL Το 2026 η «Εταιρεία» στήριξε 10 αποικίες μελισσών μελιού που φροντίζει η The Hive Project, μια μικρή μελισσοκομική επιχείρηση με μελισσοκομεία στα βουνά της Βοιωτίας. Κάθε αποικία είχε δικό της αριθμό κυψέλης και το όνομα της εταιρείας. Στο τέλος της σεζόν ζούσαν οι 9 από τις 10· μία έχασε τη βασίλισσά της και ο μελισσοκόμος την αντικατέστησε. 30 εργαζόμενοι παρακολούθησαν online παρουσίαση 90 λεπτών για το πώς λειτουργεί ένα μελίσσι, πώς διαφέρουν οι μέλισσες μελιού από τις άγριες και τί σημαίνει αυτό για τη φύση. Πρόκειται για εθελοντική δράση. Δεν είναι αντιστάθμιση και δεν είναι μέτρο προστασίας των άγριων μελισσών.

TRAINING HOURS · GRI 404-1 · EU Voluntary Standard B10 · ESRS S1-12

30 employees attended a 1.5-hour online educational session on 15 May 2026: 45 training hours in total. Add these 45 hours to your other training hours of the year before dividing by your headcount. On its own: $45 \div 120$ employees = 0.38 hours per employee. A quiz before and after the session showed an average of 2.1 of 5 correct answers before and 4.3 of 5 after.

EL 30 εργαζόμενοι παρακολούθησαν online εκπαιδευτική παρουσίαση 1,5 ώρας στις 15 Μαΐου 2026: σύνολο 45 ώρες εκπαίδευσης.

SPENDING WITH LOCAL SUPPLIERS · GRI 204-1 · GRI 203-2

€ [amount] paid in 2026 to The Hive Project, a small beekeeping business in Greece, for colony support and a staff educational session.

EL € [ποσό] πληρώθηκαν το 2026 στη The Hive Project, μια μικρή μελισσοκομική επιχείρηση στην Ελλάδα, για στήριξη αποικιών και εκπαιδευτική παρουσίαση για το προσωπικό.

UN SUSTAINABLE DEVELOPMENT GOALS

This action contributes to UN SDG target 2.3 (incomes of small-scale food producers) and target 12.8 (information and awareness for lifestyles in harmony with nature).

EL Η δράση συμβάλλει στους υποστόχους 2.3 (εισόδημα μικρών παραγωγών τροφίμων) και 12.8 (ενημέρωση για τρόπο ζωής σε αρμονία με τη φύση) των Στόχων Βιώσιμης Ανάπτυξης του ΟΗΕ.

ITEM 5

Evidence file

A folder with one document behind every figure. Your auditor checks a figure by opening the document next to it.

#	Document	Proves
01	Signed contract	That the programme exists, its scope and season
02	Invoice, with separate lines for the education service and the colony support	The amount paid, and to whom
03	Photos of your hives, dated, with the hive number visible	That the hives exist and carry your name
04	Beekeeper's official registration (μελισσοκομικό βιβλιάριο)	That the partner is a registered beekeeper
05	Colony records, start and end of season (one line per hive, with photo)	The "9 of 10 alive" figure
06	Session agenda, the slides used and the quiz with its results	What was taught, and what people learned
07	Attendance list (exported from Zoom or Teams, or signed)	The training hours
08	Signed statement of accuracy (below)	That the beekeeper stands behind the figures
09	Data file (Excel)	All figures in one place
10	Pollen analysis report (only if added)	The plants the bees visited

Signed statement of accuracy

I, [name], beekeeper of The Hive Project, confirm that the figures in this pack (number of colonies, hive numbers, status of the colonies at the start and at the end of the 2026 season, date, duration and attendance of the staff session) are accurate, and that the records behind them are kept and available to the auditor of Example Company S.A. on request.

Signature _____ Date _____

ITEM 6

Wording guide

Since 27 September 2026, EU rules on green claims (Directive 2024/825) ban vague environmental claims to consumers that cannot be proven, and sustainability labels that are not based on a certification scheme. Use the left column; avoid the right.

You can say	Avoid
"In 2026 we supported 10 honey-bee colonies kept by a Greek beekeeper in Boeotia."	"We save the bees."
"30 of our people spent 90 minutes learning how bees live and how honey bees differ from wild bees."	"Biodiversity positive", "nature positive", "good for biodiversity"
"We support a small beekeeping business in rural Greece."	"Carbon neutral", "climate positive", "offsets our footprint"
"Hives THP-101 to THP-110 carry our name."	"Eco-friendly company", "green company" (a claim about the whole company from one action)
Photos of your hives, with the date	A "bee-friendly company" badge, seal or logo
Figures from the fact sheet, exactly as written	"Certified", "compliant", "earns LEED points"

When in doubt: say what you did, with the number, and nothing about what it does for the planet.